



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		LALA RURAL COLLEGE
Name of the head of the Institution		Dr. Tanuj Kumar Dey
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919101282406
Mobile no.		7002267622
Registered Email		lalaruralcollege1964@gmail.com
Alternate Email		iqac.lrc@gmail.com
Address		Lala, W/No.-10, P.O.- Lala, P.S. - Lala, Dist.- Hailakandi
City/Town		Lala
State/UT		Assam
Pincode		788163

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mithun Nath
Phone no/Alternate Phone no.	+917002267622
Mobile no.	9401091120
Registered Email	iqac.lrc@gmail.com
Alternate Email	prinlala1964@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.lrcollege.org/gallery/62e6c9ca931a3_agar_report%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.lrcollege.org/gallery/academic%20calender%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	0	2004	04-Nov-2004	03-Nov-2009

6. Date of Establishment of IQAC	20-Jan-2003
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
15 Days Yoga Training	21-Jun-2019	72

Camp	15	
Introduction of Teachers Dairy	03-Aug-2019 365	27

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/.\$instdata->upload_special_status'))

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lala Rural College	Student Excursion	DHE, Assam	2019 0	100000
Lala Rural College	Girls Common Room	DHE, Assam	2019 0	100000
Lala Rural College	Eco Club	ASTEC, Guwahati	2019 0	5000
Lala Rural College	Toilet Repairing	DC, Hailakandi	2019 0	46136

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NIL	NIL
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body, Lala Rural College	08-Jul-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

04-Sep-2004

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. Upgradation of the college website with importance to MIS 2. Etending through college website 3. College website Notice Board. 4. Advertisement through website

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Lala Rural College is affiliated to Assam university, Silchar. The curricula of the college is provided by the university. Each department of the college follows the prescribed curricula of the university. For a productive execution of the curricula, the college adopts a well planned and a structured approach. Academic calendar, Lesson Plan, Meeting of the Head of the Departments, Departmental meetings constitute an integral part in the mechanism for effective delivery of the curricula. All the Head of the Department meet before

the commencement of the session to discuss action plan starting from chalking out of the syllabus, holding of classes, class test, unit test. Further the Head of the Department meet at regular intervals to monitor the extent of academic schedule completed. The Department of the college further discuss the course content, course objective, distribution of classes and expected outcome of the student at the beginning of the session. Each department maintains a lesson plan for effective delivery of the curricula. Further each faculty member discuss with the students about the course content, texts, references, the use of books available in the library before the academic session. The Mentorship system is also integral in the implementation of curricula delivery. Each mentor seriously focuses on the individual strength of the students. The students are encouraged to pursue extracurricular activities too that help to develop their overall personae which is in keeping with the goal of the college at holistic development of the student. Awareness programmes are also scheduled for the students on relevant issues like mental health, blood donation among others for their social awareness.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	01/08/2018
BCom	NA	01/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback Could not be taken due to COVID-19 restrictions

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	300	270	270
BCom	NA	100	38	38

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	604	0	27	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	24	61	4	4	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College education grounds students in the knowledge they need in their future careers and helps build the skills to succeed in life. Mentorship builds on this foundation and guides students in academics as well as in their choice of careers. The institution started its mentorship policy as an initiative of IQAC in the year 2019-20. For this purpose a meeting was called on 28th August, 2019 and the house discussed and unanimously resolved to adopt the mentorship policy and as such decided to request all the departments having students under DSC-I

and Honours to distribute their mentees (students opting DSC-I or Honours in concerned subject) among the mentors (the full time faculties of the department). It was decided that the distribution will be made as per the convenience of the department concerned to facilitate overall development of the students accompanied with their academic progress. In order to implement the above, all head of the departments were requested to convene a departmental meeting in this regard and do the needful as early as possible. After which, the concerned departments, following the above resolution, conducted departmental meetings as per their convenience and made list of mentors and mentees, which was again notified to the students through notice. Thus, the policy was implemented in the concerned departments of the institution

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
604	27	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	20	4	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	6th sem- non cbcs	07/10/2020	19/11/2020
BCom	NA	6th sem- non cbcs	07/10/2020	19/11/2020
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The following reforms have been carried out effectively conducting in Continuous Internal Evaluation (CIE) system at the institutional level: ? Scheduling of Internal Examination, appointment of AOCs', seating arrangements as per seating plan, hall invigilators listed for every examination. ? Preparing the question paper for the internal examination in the prescribed pattern based on previous years' final examination question papers. ? Monitoring the attendance of the students for the Examination. ? Internal Assessment has to be carried out within the stipulated time. ? After completion of the internal examination, the concerned faculty members evaluate the answer scripts and distribute them among the students for doubt clarifications or re-correction if arises any. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived at after

discussion with Principal, HoDs and faculty members. Accordingly, remedial classes have been introduced for those students getting poor marks with a view to improve their academic performance. ? Advance learners are also motivated by the faculty members through suggesting more reference books and journals on different related subjects.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute prepares its academic calendar, based on the University calendar. It is provided to the students through prospectus at the time of admission. . The academic calendar is also provided to the other stakeholders of the college like the faculty members, office staff, GB members, etc. The calendar contains the yearly schedule of the college ranging from the list of holidays to the tentative date schedule of the college unit tests and final examinations. Apart from that, the entire national and other significant days referred by the Central Government and Assam Government to be observed by the College and its NSS unit as per Government schedule are also given. Adhering to the academic calendar the college has observed the following events in the academic year 2019-20 -World Environment Day on 5th June, 2019, International Yoga Day on 21st June, 2019, Martyr's Day on 13th August, 2019, Independence Day on 15th August, 2019, Freshers' Meet on 31st August, 2019, Teachers' Day on 5th September, 2019, National Youth Day on 12th January, 2020, Netaji Jayanti on 23rd January, 2020, Republic Day on 26th January, 2020, Saraswati Puja on 30th January, 2020 and Social Meet, 2020 from 8th February to 10th February, 2020.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.lrcollege.org/gallery/learning%20outcomes%20\(cbc\).pdf](https://www.lrcollege.org/gallery/learning%20outcomes%20(cbc).pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	Nill	40	14	35
NA	BCom	Nill	19	9	47
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	0
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
--------------	---------	------------------	---------	---------	-----------	---------------

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	3	0	0
Attended/Seminars/Workshops	0	1	0	0
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS unit of the college	12	60
Blood Donation Camp	NSS unit of the college	18	73
NSS Day	NSS unit of the college	6	75
Awareness on Mental Health	Women's Cell, IQAC	10	119
10th National Voters' Day	NSS unit of the college	18	98
Relief Work (during COVID Pandemic)	NSS unit of the college	4	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NA	NA	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
The exchange of faculty for the mutual benefit of both institutes.	46	Self-financed	3
Collaboration in teaching	3	Self-financed	3

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nil	Nil	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
S. K. Roy College	02/12/2019	1. Faculty/Staff Exchanges 2. Student Exchange Exchange of information on Research Education programmes, etc.	49

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2395500	2368416

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NA	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4762	1191100	0	0	4762	1191100
Reference Books	6740	2033214	0	0	6740	2033214
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	49	14	1	1	5	18	12	50	0
Added	0	0	0	1	0	0	0	50	0
Total	49	14	1	2	5	18	12	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
634500	618085	1761000	1741231

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college has a working systems and procedures for maintaining and utilizing physical academic and support facilities. 1. There is a budget provision for new as well as old facilities repair maintains which is allocated by the Governing Body in its meeting from time to time. 2. The college has a Construction Committee which monitors and supervises every new construction in the campus. 3. The college has Annual Maintenance Contract with ADOVE, Hailakandi for the maintenance of college website. 4. All facilities in the college like, Auditorium, Parking and Sports facilities are maintained on regular basis. 5. The cleaning and the maintenance of class rooms, laboratories are done by the non-teaching staff as per cleaning schedule monitored by the Principal. 6. The college has Annual Maintenance Contract with ADOVE, Hailakandi for the maintenance of computer Hardware, Repairing and maintenance and college website. 7. The college has Annual Maintenance Contract with EXABYTE Solutions, Silchar for maintenance of College Automation Software, engaged in Admission, Accountancy maintenance, Examination and preparation of Acutance.</p> <p style="text-align: center;">https://www.lrcollege.org/gallery/4.4.2%20(2019-20).pdf</p>
--

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Suhrid	308	1139180
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
1	22/08/2016	92	Institution
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling Programme	0	32	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	17

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	Bengali	AUS	MA
2019	1	B COM	Commerce	IGNOU	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate and Literary	College Level	56
Sports (Boys)	College Level	101
Sports (Girls)	College Level	43
Cultural	College Level	55

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

On 27.09.2019, a general meeting was convened at the college auditorium in order to form Students' Union for the session 2019-20 as per the constitution of Lala Rural College Students' Union. In the said meeting it was unanimously resolved to form a Students' Council and accordingly some students were selected unopposed. Activities include: (1) The Council initiated to conduct week long Social Meet and competitions were held in following events like cricket, football, volleyball, badminton, chess, carom, debate, quiz etc. (2) The Council undertook to plant trees in and around campus. (3) The Council had been active to create awareness programme in terms of cleanliness drive. (4) The entrance of the gate of the college at the main point was cleaned and painted. (5) The council took leading role in organising any events in the college level like Saraswati Puja, Milad-ul-Nabi etc. (6) Such activities helped to create a healthy atmosphere. Active involvement of the teachers since each teacher was given charge to supervise one event has tremendously enhance the relationship and trust teachers and students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

969

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing body, which is the highest body of the college management, is highly responsive, plans in meticulous manner to optimum utilization of resources. This body is constituted with local elite as president, the principal as secretary, two teachers' representatives, two university nominees and three guardian members. The sitting MLA is special invitee of the Governing body. In addition, the college has a teacher's council chaired by the

principal, IQAC and other committees including student's union to help in design and implementation of quality policy and The college maintains an excellent interpersonal relationship with the management with teachers, office staffs and students. The head of the institution believes in total transparency and participatory management by involving all concerned individuals of the organization be it faculty members, office staffs and/or students. The college has information feedback tools like meetings of the staffs, head of the departments, teachers' council, students union, examination committee and various other activities which are organized from time to time. The management encourages staffs to give suggestions for improving the efficiency of the institution which are implemented on a priority basis. Fiscal accountability is accomplished through monthly accounts. The college pays timely dues, examination fees etc to the affiliating university and the tuition fees is paid to the Government of Assam as and when the government asked to do so. To address transparency in operation, the fees to be charged from the students is clearly mentioned in the prospectus. The scheme of evolution and the grievance redressal cell details are also clearly explained in the prospectus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development: Curriculum development is a multi-step process of creating and improving a course taught at an institution. While the college is affiliated to the Assam University, Silchar, the broad framework including stages of analysis development and implementation is carried out by the affiliating university for the undergraduate courses by a designated body called BUGS. The college implements ideally through a continuous improvement model with a linear approach. Lesson plans is prepared by each teacher which is frequently reviewed, revised and updated as new and different needs arise. The faculty members undertake a thoughtful and methodical approach to determine the needs of the students to be required to learn.
Teaching and Learning	Teaching and Learning: The faculty is encouraged to be a profound learner by continuously enhancing their skills. They are encouraged to attempt workshops, seminars, short term courses along with Orientation and Refresher courses organized by different universities and institutions to acquire new knowledge and improve their practical skills. Faculty is also encouraged to use ICT as an effective

teaching tool and is trained through various internal and external programs. Faculty is also encouraged to visit the other institutions for academic excellence and adopt their best practices in teaching and learning.

Examination and Evaluation

Examination and Evaluation: Examination is a sub-system of evaluation which measures both qualitative as well as quantitative aspects of a student. The objective is to expose students to continuous evaluation. This system ensures that the students develop the ability to study on a regular basis. Students are required to sit for two tests which are conducted as per academic calendar of the affiliating university. Weightage of marks is given to the higher of the two obtained by the students which is counted as the internal marks of the students. Apart from this for a better academic performance of the students, departments used to engage students with assignments, quizzes, presentation or any other similar activities besides the two tests.

Research and Development

Research and Development: The College encourages the faculty for pursuing research. They are especially encouraged to do doctoral research.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure / Instrumentation: It is an unwanted truth that the college is not having a regular librarian despite having a well furnished library in the college. The college made several representations to the government through the Director of Higher education Assam which is yet to be filled up. Presentably, the college is giving services to the students for lending and collection of books through contractual staffs.

Human Resource Management

Human Resource Management: The progress of an organization depends upon the human resource management effectively. The college has a well set up structure for the effective use of human resource. There are different cells and committees consisting well versed people in the particular areas to carry out different tasks for overall development of the college.

Industry Interaction / Collaboration

Industry Interaction / Collaboration: The College believes in a smooth

transition for our students from campus to corporate. Hence, the Commerce Department and Economics Department engaged the students with Industrial and Educational Tours encourage mutually beneficial dialogues with local entrepreneurs and industrial owners and accordingly the college takes important suggestions from their end for the benefit of the students.

Admission of Students

Admission of Students: Since the college is situated in rural area which is located in the outskirts of Lala Town, there is some hardship to attract larger number of students' enrolment. Every year the new application for admission is around 350 to 400. Out of which most of the students who seek admission get themselves admitted and the total intake seat capacity of the college is around 350-360. The college has started online admission since 2018 onwards for all admissions, new and existing students. Proper advertisement is made in the local dailies and the link is provided in the college website

Admission of Students: Since the college is situated in rural area which is located in the outskirts of Lala Town, there is some hardship to attract larger number of students' enrolment. Every year the new application for admission is around 350 to 400. Out of which most of the students who seek admission get themselves admitted and the total intake seat capacity of the college is around 350-360. The college has started online admission since 2018 onwards for all admissions, new and existing students. Proper advertisement is made in the local dailies and the link is provided in the college website where all information regarding admission is displayed. As per the decision of the governing body of the college, the college outsources the admission procedure with a third party (EXABYTE Solutions) who provides software for admission and its maintenance.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development: To use ICT in the process of planning college events and activities, the college uses personal e-mails. Important notices and</p>

reports are also circulated through e-mails. E-governance is the integration of Information and Communication technology in all the working process of the college. It aims to minimize the manual efforts and improve the communication, create transparent system and to be cost and time effective.

Administration

Administration: The College has biometric attendance for teaching and non-teaching staffs. The college campus is equipped with 08 state of the art CC TV cameras installed at various important places in the northern side of the campus and surveillance by the Principal. The Information and Communication Technology have been introduced in the administrative work.

Finance and Accounts

Finance and Accounts: The Information and Communication Technology is also used in Finance and Accounts. This section of the college is partially e-governed. College Automation Software is used to prepare accounts, generate various reports, acquaintance of the staffs, individual pay slips of the staffs etc.

Student Admission and Support

Student Admission and Support: The College is proposed to start online admission process of the students. Presently student admission in the college is completely is made through offline system.

Examination

Examination: The College uses Information and Communication tools to conduct examinations by using College Automation Software, the college generates seat numbers, class-wise Roll seats for all classes, students fee record and sitting arrangements for university examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
"Emotions and its Management" IQAC, S.K. Roy College, Katlicherra, Hailakandi IIMCW, West Bengal	1	25/04/2020	01/05/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	27	11	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
There is a Co-operative Society of the college for all the employees in the name of LRC Thrift and Credit Co-operative Society Limited.	There is a Co-operative Society of the college for all the employees in the name of LRC Thrift and Credit Co-operative Society Limited.	All the Government welfare Schemes such as Scholarship for SC, ST and OBC, economically weaker section and minority scholarship are implemented from time to time

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college outsources local Auditor for internal audit who audits all the accounts annually. The audit reports are prepared and made it ready for government report which is done in every three to five years. Till date there have been no major objections and no adverse comments on the accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
--	-------------------------------	---------

NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

3315190

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college organizes Parent Teachers meetings from time to time which are also a mutual platform to work for the betterment of the college, teaching and everything that influences the physical and intellectual growth of a student. Parent teachers meeting help both parents and teachers to involve and discuss and solve any issue which they are facing. 1. The parent teachers meeting help teachers to listen to parents which helps to understand what really the parents wants for their words. 2. Parent teachers meetings provide a fresh insight on the improvements that are needed. 3. It also provides opportunity to talk about academic performance of each student.

6.5.3 – Development programmes for support staff (at least three)

The College organizes development programme for its support staff from time to time wherein the staff members participate. 1. In these interactions staff members are engaged with live situations of the conditions and to make themselves equipped with positive ideas with which they can render best of their services to the college. 2. The college authority maintains cordial working relation with every staff members who also play a key role in the smooth functioning of the day to day affair of the college. 3. Every permanent staff members of the college are members of the LRC thrift and Credit Co-operative Society Ltd which is one of the most important financial portfolios of the institution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

. Teachers may be encouraged to conduct research: - The College encourages research activities for the teachers and to undergo doctoral researches. Presently there are 17 teachers who have been awarded PhD degrees by various universities. 2. Strengthening of computer applications and internet etc.:- The College has a dedicated internet facility in the campus with Wi-Fi facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
------	------------------------------------	-------------------------	---------------	-------------	------------------------

2019	15 Days Yoga Training Camp	21/06/2019	21/06/2019	05/07/2019	72
2019	Introduction of Teachers' Dairy	03/08/2019	03/08/2019	03/08/2020	27
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day, 2019-2020 30 20	08/03/2020	08/03/2020	30	22
Women empowerment programme 2019-2020 35 21	08/03/2020	08/03/2020	35	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	18
Rest Rooms	Yes	654

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
pROSPECTUS	03/06/2019	After being published by the Principal, the prospectus of the college

has been circulated among the students in general and the new comers in particular through college website. Besides the hard copy of the same is also made available to all concerned in the Central library of the college to facilitate and enable students to get them acquainted with the norms, values and do and donts.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Introduction of paper cups for tea, 2. Installation separate dusts bin bio-diversities, 3. Plantation green in the campus, 4. Use of LED bulbs, tubes, 5. Introduction green habits among all by imparting awareness.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Best Practices: Title of the Practice: Clean and Green Campus Initiative 1. Objectives of the Practice: The following are the objectives of the practices: i. To create awareness and encourage among the students to keep environment of the college clean and green. ii. To plant rare and medicinal plant in the campus. iii. To support and implement "Swachh Bharat Abhiyan" for healthy college campus. 3. The Context A clean environment is a basic necessity of human beings for health and efficient. The main of them practices impart knowledge, create awareness and developed attitude of concern and to nurture necessary skills to handle the environmental issues and challenges. The rural village regions and green landscaping of college are the necessary features for saving and sustain eco-friendly campus. To fulfill our objectives we should motivate staff and students of our college to take clean and green initiative like cleaning the campus, minimize use of plastics, planting trees increasing in garden areas switching of light, fans etc. 4. The Practice This best practice is significant step in involving the students to make the college clean, green and in term creating awareness about the conservation of the environment. The campus practices include the sweeping and mopping all hard surface flooring. Cleaning the wall, windows and other surfaces of rooms and building throughout the campus. The college has also developed beautiful campus with lawns and botanical garden. Posters are displayed on the college for encouraging ideas of plastic free campus. LED Bulbs are installed in the college buildings to save electricity. 5. Evidence of Success: Through periodical tree plantation flora and fauna on the campus has enriched which has turned into eco-friendly campus. The campus is now having developed and well maintained trees like Devdaroo, Bokul and gardening area in our college. Moreover, our college area is clean and green as well as surface was windows and other surface of rooms and

buildings throughout the campus. Through NSS activities students are made aware of environmental issues. 6. Problems Encountered and Resources Required Our college campus is open on its one side due to incomplete boundary wall and hence it is open for thoroughfare. This is case for allows stray animals to wonder in search of food as a result trees and gardens are damages. Moreover our college campus is divided into two parts by PWD roads. So there are always running different types of vehicles. So there are great problems such as noise, pollution etc. Moreover, green campus initiative is rather expensive practice. Its need an expert advice and investment of resources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.lrcollege.org/gallery/7.2.1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Motivating Parents for Encouraging their Children to Pursue Higher Education For Surrounding Rural Areas of Lala It is very importance in the overall progress and development of the institution. Our college i.e. Lala Rural College with this view has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our mission and vision is concerned, our college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding rural areas. The numbers of girls' students are comparatively more. Most of the students are from rural areas and poor family background. Lala rural College always encourages for higher education to the students especially rural poor students. Educations have a desirable control over rural individual's family, community and society development, leading to poverty reduction, income equality and reduce unemployment. Education plays a key role in heath care and governance system in rural areas. Education is the mirror of society and seeds of social economic development. It transforms people from ignorance to enlighten. In rural development play a major role. About 80 percent our population still resides in rural areas. So for the development of this country we need to take emphasis on the development of rural areas. It is very much importance in the overall progress and development of the institution. With this view our college has its own mission accordingly we always try to function uniquely innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, our college always tries to implement the distinctiveness in the work. Lala Rural College was established in the year 1964. The main aim was to provide an opportunity to the rural students of this area specially the rural girl students to pursue the higher education for their development and progress of the family. .According to our mission we expose the girls students to get an opportunity to participate in every curricular and extension activities. Through the NSS the students get a stage to develop their academic, cultural and social consciousness. The women cell of our college organizes the women empowerment programme for making girls' student confident enough to struggle the battle of life. The NSS of our college organized health check up camp to find out the health issues and provide free medicines every year. The college is working on the right and systematic kind of support system, and therefore, works jointly enable the rural students to strengthen their capacity through the contextualized response interventions Our college organizes the women empowerment programs for making them confident enough to struggle the battle of life. Education has given them opportunity to actively participate in Hockey.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The college IQAC has defined the broad objectives which the college should strive to achieve during this period. 1. To create an enabling environment for holistic development of students, faculty and support staff. 2. Facilitate continuous up gradation and updating of knowledge and use of technology by teacher and students. 3. To fulfill social obligations organizing programmes and activities for the benefit of the community. 4. To adopt an in - house assessment and development mechanism that measures the progress of proficiencies. 5. The immersive learning process that enriches learning process, Civic society engagement, and deliberate holistic development. 6. To create awareness and initiate measure for protecting and promoting environment. 7. To provide resources required for use of technology to provide online course contents, video lectures, etc. to overcome constraints. 8. Strengthening the HODs through delegation and proper authority and allocation.